



Gurbhakot Municipality  
Office of the Municipal Executive  
Subhaghat, Surkhet  
Karnali Province, Nepal



Name of the Office: **Gurbhakot Municipality**

Address of the Office: **Subhaghat, Surkhet**

Description of works: **Sealed Quotation for the Procurement and Delivery of Sanitary Pad**

Sealed Quotation No: **SQ/GM/SKT/G/01/076/077**

Date of Second Publication: **2077/03/03**

1. The Gurbhakot Municipality, Office of the Municipal Executive, Subhaghat, Surkhet invites sealed quotations from registered suppliers for the Procurement and Delivery of Sanitary Pad.
  2. Eligible bidders/suppliers may obtain further information on bidding documents at the office of Gurbhakot municipality, Office of the Municipal Executive, Subhaghat, Surkhet. Website: <http://www.gurbhakotmun.gov.np/>, Email: [info@gurbhakotmun.gov.np](mailto:info@gurbhakotmun.gov.np) and phone no. 083-410072, 410071.
  3. A complete set of bidding documents may be purchased from the office of Gurbhakot Municipality, Office of the Municipal Executive, Subhaghat, Surkhet by eligible bidders on the submission of a written application, along with the copy of a) Company/firm registration certificate b) Vat registration certificate c) Tax clearance certificate valid for F/Y 075/076 d) Power of attorney, and upon payment of non-refundable fee (cost of bid documents) NRs.1000 till 2077/03/09 during office time.
- Information of the Bank**
- Name of the Bank: Rastriya Banijya Bank, Mehelkuna, Surkhet
- Name of Office: Gurbhakot Municipality, Office of the Municipal Executive, Subhaghat, Surkhet.
- Office Account no: Sanchit kosh no (Bid documents): 4480304018102
- Dharauti khata no: 4480303007102
4. Bid document can be purchased from Gurbhakot Municipality, Office of the Municipal Executive, Subhaghat, Surkhet before 5:00 pm on 2077/03/09. The submission of bid documents should be done within 12:00 noon on 2077/03/10. The bids will be opened in the presence of Bidders' representatives who choose to attend at 2077/03/10 at 02:00 pm at the office of Gurbhakot Municipality, Office of the Municipal Executive, Subhaghat, Surkhet. Bids must be valid for a period of 30 days after bid opening and must be accompanied by a bid security amounting to a minimum of Rs.58, 200 which shall be valid for 75 days beyond the validity period of the bid.
  5. If the last date of purchasing and or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original date last date of bid submission.
  6. Gurbhakot Municipality, Office of the Municipal Executive, Subhaghat, Surkhet reserves the right to accept or reject, wholly or partly and or all the bids without assigning reason, whatsoever.
  7. The Technical Specification of the Sanitary Pad must meet the criteria specified by Sanitary Pad (Distribution and Management) Directives, 2076 which is available with the Bid Document.
  8. Bidding will be conducted through the sealed quotation procedure follows according to the Public Procurement act, 2063 and regulation, 2064 of Nepal including all amendments.

Chief Administrative Officer

(टेक बहादुर खत्री)  
प्रमुख प्रशासकीय अधिकृत